

**DRC**  
**SITE PLAN REVIEW AND COMMENT**  
**REPORT**

**Division:** Engineering

**Member:** Tim Welch  
Engineering Design Mgr.  
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**Project Name:** Vacate Portion of alley east of  
N.E. 2 Avenue and north of N.E. 5  
Street

**Case #:** 4-P-02

**Date:** 2/12/02

**Comments :**

1. This request shall also be reviewed by the City's Property & Right of Way Committee.
2. The existing alley north of this application limits is indicated as abandoned on the submitted boundary and improvements survey. This previously vacated alley portion should be labeled as being vacated (not abandoned ordinance).
3. Provide explanation on how vehicular and utility services (City and Franchise or other) are to be maintained for permanent service to residents in the vicinity of the alley.
4. Provide letters from all franchise utility providers addressing their concerns with the application.

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**Division:** Planning

**Member:** Angela Csinsi  
828-5984

**Project Name:** Dixie Southland Corp.

**Case #:** 4-P-02

**Date:** February 12, 2002

**Comments:**

Request: Vacate alley located south of NE 6 Street between NE 2 and 3 Aves.

1. Separate application is required for Planning & Zoning Board submittal. Applicant is responsible for posting public notice signs and preparation of property owner notification within 300 feet.
2. Prior to PZ submittal, sketches and legals for the portion of street to be vacated must be signed off by Tim Welch, Engineering Design Manager and Tony Irvine, City Surveyor.
3. If any easements are required, sketches and legals and easement documents must be provided prior to the item being scheduled for City Commission. If any facilities need to be relocated, a relocation plan satisfactory to the agencies and the city must be reviewed and approved prior to City Commission review.
4. Additional comments may be forthcoming at DRC meeting.